



CITIZENS' FINANCIAL OVERSIGHT COMMITTEE

Minutes for June 3, 2020 Meeting

Meeting Date	June 3, 2020
Meeting Time	3:00 p.m.
Meeting Location	TEAMS Tele-Conference Meeting
Chairman	John Horne
Note Taker	Michele Boyes, Agency Administrative Associate
Attendance	<p>Committee Members:</p> <p>Steve Cerven Brady Chapman Susan Harrigan Garin Hoover John Horne Robert Stanell Robert Christopher</p> <p>Board Members:</p> <p>Dr. Scott Hopes Charlie Kennedy</p> <p>Staff:</p> <p>Cynthia Saunders, Superintendent Doug Wagner, Deputy Superintendent of Business Services and Operations Kevin Chapman, Director of Strategic Planning and District Initiatives Tim Bargerion, Associate Superintendent of Finance Tammy Taylor, Director of Finance Jacob Davis, HR Operations Analyst Kelly Collins, Superintendent Administrative Associate</p> <p>Community Members:</p> <p>Mary Foreman, Audit Committee Member</p>
Opening	<p>Call to Order</p> <ul style="list-style-type: none"> Chair Horne called the meeting to order at 3:04 p.m. <p>Audio Recording</p> <ul style="list-style-type: none"> Chair Horne announced the meeting was being audio recorded. <p>Approval of the Minutes</p> <ul style="list-style-type: none"> Chair Horne asked for approval of the minutes from the March 3, 2020 Meeting. <p>Vote: The motion to approve the minutes from the March 3, 2020 Meeting was made by Mr. Stanell and seconded by Ms. Harrigan. The motion passed 8-0.</p>
Public Comment	Notes: There were no requests for Public Comment.
Introduction of New Associate Superintendent of Finance	Superintendent Cynthia Saunders introduced Mr. Tim Bargerion, Associate Superintendent of Finance. Mr. Bargerion provided a summary of his background.
Old Business	<p>Climate Survey Results</p> <p>Notes: Mr. Kevin Chapman provided an update on the implementation of the results of the Climate Survey. He noted a Back-to-School Survey recently went out to parents and community to receive input regarding the upcoming school year.</p> <p>Exit Survey Discussion</p> <p>Notes: Mr. Chapman provided a brief update on the Exit Survey. Mr. Wagner shared a copy of the District's Exit Survey for the Committee to review. The Committee provided feedback for the questions in the survey. Mr. Wagner noted he would provide a PDF version of the survey to the committee for additional review.</p>

	<p>Vice-Chair Brady Chapman inquired about how the Committee would receive the results of the completed surveys. Mr. Stanell inquired about incorporating a COVID-1 reference to the survey. Mr. Wagner addressed both questions.</p> <p>Board Presentation Information Notes: The Committee held discussion as to whether the report had been sent to the Board after the March 3, 2020 Meeting. It was noted the report had not been sent out.</p> <p>The Committee requested the draft report be sent to the Board Members with a request to provide feedback by Friday, June 26, 2020.</p> <p>Vote: The motion to submit the report to the Board for review and feedback by Friday, June 20, 2020, was made by Mr. Christopher and seconded by Ms. Harrigan. The motion passed 7-1 with Vice-Chair Brady Chapman voting against the motion.</p> <p>Following the vote, the Committee agreed the Chair could evaluate the changes submitted by the Board and entrusted him to make any changes without going back to the Committee.</p> <p>Chair Horne noted he would work with Ms. Boyes to get the presentation scheduled at the Board Workshop past June 26, 2020.</p>
<p>New Business</p>	<p>Meeting Schedule for Remainder of 2020 Notes: Chair Horne noted that the School Board had requested that both the Citizens' Financial Oversight Committee and the Audit Committee have their meetings alternating months on the first Wednesday. He noted August 5 and October 7 would be the meeting dates through the end of the year.</p> <p>Board Member Kennedy joined the meeting.</p> <p>Expiring Terms for Committee Members Notes: Chair Horne noted the following committee member terms were expiring on June 30, 2020: David Ballard, Steve Cerven, Bob Christopher, Susan Harrigan, Robert Stanell. He requested each of the members notify the Agency Clerk of their desire to be reappointed or to resign from the committee. He voiced his desire to have the five members all agree to stay on the committee and noted it was a three-year term.</p> <p>Mr. Hoover asked if anyone was thinking of resigning. Mr. Christopher noted he was not going to request a reappointment.</p> <p>Recommendations for Appointees to Submit to Board Notes: Chair Horne noted there was at least one position open. Mr. Hoover noted Ms. Cindy Spray had expressed interest in serving on the Committee. Mr. Horne noted he would reach out to Ms. Spray.</p> <p>Schedule for 2020-2021 Elections Notes: Chair Horne noted that elections for Chair and Vice-Chair would be addressed at the August 5, 2020 Meeting.</p> <p>Mr. Stanell asked how the new remote learning environment will affect the millage funds and specifically the STEM (Science, Technology, Engineering and Math) funds.</p>

	Mr. Wagner addressed Mr. Stanell's question. Ms. Harrigan inquired about what clubs and athletics would look like in the fall. Mr. Wanger and Superintendent Saunders responded to Ms. Harrigan's inquiry.
Administrative Matters	<p>Date of Next Meeting</p> <p>Notes: Chair Horne noted the next meeting was scheduled for August 5, 2020.</p> <p>Agenda Items for Next Meeting</p> <p>Notes: Chair Horne noted financial reports, the elections of officers, Exit Survey results, and STEM (Science, Technology, Engineering and Math) expenditures would be included on the August 5, 2020 Agenda. Mr. Wagner shared a spreadsheet on STEM expenditures for the current year.</p>
Comments from Committee Members	<p>Notes: Vice-Chair Brady Chapman inquired about the timeframe for meeting in person. Mr. Wagner addressed his question noting the District office was currently closed to outsiders per CDC guidelines. Superintendent Saunders was hopeful they would be able to meet in person and meet the safety guidelines at the August 5, 2020 Meeting. Dr. Hopes suggested the members let Ms. Boyes know how they anticipated participating in the meeting so the District could look at how it could be safely structured.</p> <p>Chair Horne expressed how wonderful the teachers are in the District and shared information of the Dive Into Reading program.</p> <p>Superintendent Saunders thanked Mr. Christopher for his service. Dr. Hopes echoed the comments made by Superintendent Saunders.</p> <p>Mr. Christopher addressed the Committee Members along with the staff and Board Members in attendance.</p>
Adjournment	Notes: Chair Horne adjourned the meeting at 4:33 PM.


Chair, Committee


Note Taker, Committee